



Lone Star Miata Club Event Planning Template

Fill out digitally via PDF or Print.
 Once filled out email completed copy to Secretary@LSMiata.org so event can be posted and shared to club members.

Name of Submitter:	Name of Event:
Target Date(s) for Event:	Destination Location and Address:
Alternate Date(s):	Start/Meet Time:
Hosts/Event Coordinators:	Start Location and Address:
	Rain or Shine only event (Y/N)?:

Describe the event with enough detail to include on invitation to help members decide if they want to participate:

Additional Questions:	
Will there be a planned drive included?	
How long will the entire drive be?	
Will there be food (purchased or brought?)	
Is this an overnight event?	
Will there be hotels/motels needed? (This should be considered if it's a long day for those travelling from extremes of the region even though it may be a 1 day event e.g. the Holiday Party)	